

LATE BUSINESS SHEET

Report Title Implementation of new senior pay and grading arrangements including pay review and employment contract

Committee/Sub etc: Staffing and Remuneration Committee

Date: 26 January 2016

Reason for lateness and reason for consideration

There are two appendices that are a late submission to the main report. Appendix C is the final version of the Senior Manager Contract of Employment and Appendix D is the final version of the Chief Executive Contract of Employment.

The reason these two documents were not published with the report was the timing of feedback from senior managers was not due to be conclude until the 18 January 2016. To have delayed the report to the next committee would have resulted in delaying the implementation of the senior managers pay and grading arrangement.

A briefing note is attached to the appendices explaining the changes that have been made to the contracts.